Facilitated Session Plan

### Session Purpose:

### Participants:

|  |  |  |
| --- | --- | --- |
| **Name**  | **Position or Title**  | **Department**  |
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### Deliverables:

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| --- | --- |
| **Deliverable Name**  | **Approach** |
|  |  |
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### Session Dependencies:

### Session Constraints:

|  |  |  |  |
| --- | --- | --- | --- |
| **Estimated Session Date:**  |  | **Estimated Session Length:**  |  |
| **Estimated Preparation Time:**  |  | **Estimated Follow Up Time:**  |  |
| **Pre-Session Interviews**  |  |
| **Necessary?**  |  |